



INTERN PROGRAM APPLICATION FORM

Each year, the Crocker offers a limited number of internships for students interested in gaining professional experience within the museum field. Viewed as part of the Museum's educational mission, internships prove to be valuable learning experiences for students while providing important resources for the institution.

Applications are encouraged from undergraduate juniors and seniors, graduate students, and doctoral candidates who are seeking experience in museum management, art history and museum education. Applications are accepted throughout the year on an as-needed basis.

To apply, the following documents must be completed and submitted:

- application form (attached)
- cover letter
- resume
- one letter of recommendation
- a current transcript

The completed application package should be returned to:

Cindy Gudeman
Crocker Art Museum
216 O Street
Sacramento, CA 95814
Fax: 916.808.7372

Please Note: Should we have an internship available, prior to starting the program you will be required to provide documentation from the school you are attending showing that you will receive credit for the internship OR a letter from a professor indicating that the internship is related and beneficial to your field of studies.

For internal purposes only

Date:					
Application reviewed:	Y / N	Pass:	Y / N	Interested:	Y / N
Interviewed:	Y / N	Hired:	Y / N		
Return (and copy if necessary) to Cindy Gudeman					

PERSONAL INFORMATION

Date		
Name		
Address		
Telephone <i>(include area code)</i>	Day:	Evening:
Email		

SCHOOL CONTACT

School	
Major	
Faculty Supervisor	
Address	
Telephone <i>(include area code)</i>	

PROFESSIONAL EXPERIENCE

Indicate academic, volunteer or professional experience you have had in the following areas:

Art Handling	
Computer/Office Skills	
Teaching	
Working with the public	
Design Skills	

Which internship opportunity are you applying for, or in which museum department would you most like to work?

<input type="checkbox"/> Administration	<input type="checkbox"/> Development	<input type="checkbox"/> Marketing
<input type="checkbox"/> Curatorial	<input type="checkbox"/> Education	<input type="checkbox"/> Photography

Proposed starting and ending dates	<i>Start:</i>	<i>End:</i>
Hours per week you plan to work		

Please note, an intern is asked to commit to a minimum length of two months and a minimum of 10 hours per week.

If interning for credit, indicate evaluation method (grade or pass/fail) and number of units you will receive from your school:
Evaluation Method:
Number of units:

What are your goals for this internship?

EMERGENCY INFORMATION

Please list any medical requirements, allergies, or special considerations:

In case of an emergency, contact:

(1) Name		Relationship	
Address		Home Phone	
Work Phone		Mobile Phone	
(2) Name		Relationship	
Address		Home Phone	
Work Phone		Mobile Phone	